



SAC BUDGET MEETING MINUTES OCTOBER 11, 2005

APPROVED 11/08/05

Administrators

President Martinez
Carolyn Breeden
Noemi Kanouse, Committee Chair.
Thom Hill (absent)

Rhonda Langston

Sara Lundquist
Kathy Mennealy
Sergio Sotelo
Maria Sugranes

Faculty

Steve Bautista
Dan Goldmann (absent)
Steve Eastmond (absent)
Jeff McMillan

Al Siddons

George Troxcil, Co-Chair
George Wright

Alternates:

David Guzman (alt. absent)
Ed Ripley (alt.)

Classified

Jana Cruz
Denise Phillips
Vacant (2)

Guests:

Lana Wong

Student:

1. Welcome and Introductions

The meeting was called to order at 1:36 p.m. by Noemi Kanouse, Committee Chairperson

2. Approval of Meeting Minutes August 30th

Motion to approve minutes for August 30th as read. (McMillan/Bautista).

The committee at large unanimously approved the minutes.

3. Community College Update

Members were provided with updates from the League of Community Colleges. Mrs. Kanouse brought the committee's attention to the new funding formula Senate Bill SB361. Additionally, members were provided with the website for the League of Community Colleges and encouraged to access the site for up to date information.

4. 2005-06 FTES Update

Members were provided with the comparison FTE history for the past years, as well as the district's forecast for 05/06. 8 week classes are being added in an effort to increase FTE's. It was reported that the district is funded as a district in regards to growth projection. Dr. Martinez reported that once growth monies are received that they become part of the base funding.

A discussion ensued regarding the compressed schedule.

5. SAC Cash Flow

Mrs. Kanouse provided members with cash flow history for Santa Ana College which reflected actuals for 04/05 and projections for the fiscal year 05/06. A discussion ensued regarding

clarification of the end of the year balance and reserve monies. The importance of utilizing special project monies whenever possible in place of using general fund monies was stressed. Although the district has always maximized grant monies, those monies are not monies that can be counted on.

6. Academic Senate Budget Items

Dr. Martinez outlined the structure and purpose of the Budget Committee referencing the Participatory Governance Structure for the committee for Santa Ana College. She further added that she will look to the committee to set a direction in regards to the budgetary needs and priorities for the college. This committee is the #1 body to review and make recommendations in regards to the budget process.

In response to inquiries regarding 5900 and 6400 account, Mrs. Kanouse provided members with expenditure history for the last 3 years. There was a concern among the Senate regarding allocation of monies for materials and equipment for faculty.

Mrs. Kanouse presented travel and conference history for SAC, SCC and for the district for the past three years. The comparison reflected a slight difference SAC and SCC in travel/conference expenditures. Additionally, expenditure history was also provided for Dues and Memberships.

A written explanation of "restricted funds" was provided for members review by Dr. Lundquist.

The guidelines for requesting capital items was briefly outlined for members based on the Portfolio for Planning Timelines. A discussion ensued on how the portfolio integrates with the budget development. The committee showed a strong interest in the process for budget development. The process will be discussed at the next meeting.

7. Adopted Budget

Members were provided with a copy of the Adopted Budget for 05/06.

8. Future date for SAC Budget Committee Meeting.

November 8, 2005, 1:30 – 3:00 p.m. U -201-A

The meeting was adjourned at 3:05 p.m.